



concentris
research management

Professional
project management
and marketing
for research.

For your research project: Making EU projects more successful, more efficient and easier.

What can we do?

We carry out the non-scientific tasks of funded research projects and provide support and consultancy services for scientists and administrative staff at universities, in businesses and research institutes from the first project idea to the successful completion.

As the project management office (PMO), concentris is the point of reference for funded research projects. With know-how and dedication, we concentrate on supporting research projects with the following services:

Fund-raising and project planning

» Coordination of the application and proposal writing.

Contract management

» EC contract with all annexes, consortium agreement.

Communication

» Daily correspondence with the partners.

Coordination and monitoring

» Deadlines, progress and supervision of deliverables.

Reporting

» Templates, coordination and checkups till submission.

Financial management

» Project accounting, formalities and controlling.



Conference services

» Meeting organisation and on-site support.

Dissemination

» Symposia, posters, flyers, newsletters, social media and videos.

Training organisation

» Organisation and co-ordination of training workshops.

Public website and private intranet

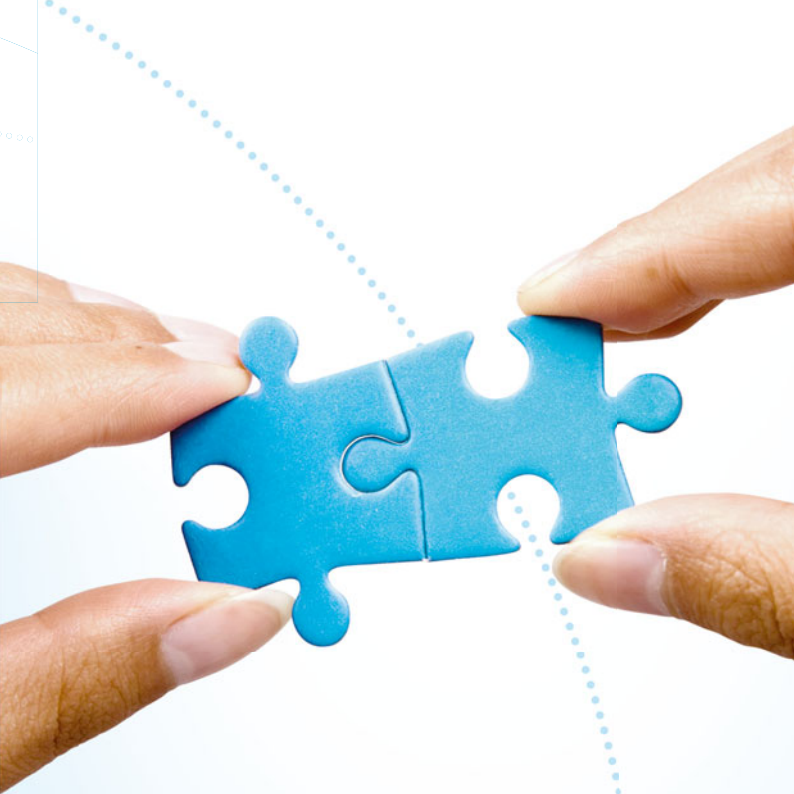
» With password-protection and document-sharing.

Strategy and sustainability

» Funding, establishment of associations/foundations.

Phase-out

» Final reporting and closing statement.



And everything fits: concentris project management.

- + More time for research
- + Efficient funding acquisition
- + Increased productivity
- + Easier reporting
- + Accurate and safe accounting
- + More enjoyable meetings
- + Targeted dissemination and marketing
- + Happier project partners

For you personally: with concentris more time for research.

How do we work?

Effective project management is a central element of successful research. This is because large projects entail a lot of administrative work. The EU Commission has explicitly demanded solid project management. Also, when it comes to evaluation, project management is an important criterion: What counts are effective decision-making structures, human resources and relevant expertise.

As your partner in project management we relieve you from the daily administrative paperwork.

concentris specialises in project management for research projects. We understand project management as a service. You do the research and we take care of everything else. You concentrate on your project and leave the formalities, the reports and the organisation to us.



For you free of charge:
concentris services self-finance.



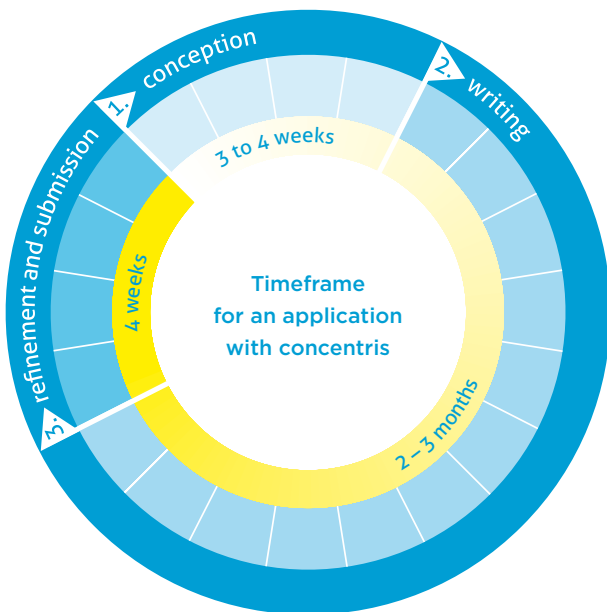
How
does this
work?

Quite simply: concentris works for free until the submission of a project proposal – thereafter, it is funded by elements of the grant as a consortium member. The success of research projects depends significantly on the steering and coordination of the activities. Even the evaluation criteria for project proposals comprise an efficient implementation plan as well as an appropriate

Neither the coordinator nor the project partners incur any costs for concentris's services.

management structure and relevant expertise. The sponsors therefore provide part of the total funding for management activities. As a full consortium member for project management, concentris thus finances itself.

Nevertheless, you will receive a transparent costing of our services at the beginning of our collaboration. If we agree, these costs will become part of the project's budget calculation.



By the way: The EU Commission has explicitly demanded an increase in participation by small and medium-sized enterprises (SME) in research projects. concentris is an SME and therefore concentris's involvement in the proposal is also a plus factor in this respect.

For your goals: Competent and friendly partners at your side.

Who are we?

concentris is a small and alert team of project managers with longstanding experience in the management of research projects.

We work hand in hand in good partnership with research grants offices and funding managers. It is our goal to make the implementation of our EU projects with targeted communication and dynamic support as easy and as efficient as possible for all involved persons.

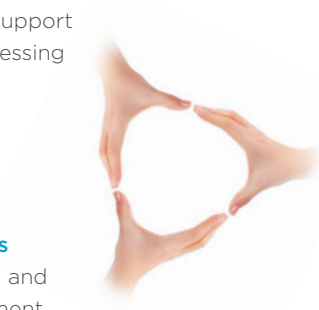
By the way, we gladly share our know-how with others, e.g. at one of our intensive courses on „EU project management“. Talk to us.

University

Information, consulting,
internal support
and processing

Scientists

Research and
development



concentris

communication,
project management,
meeting organisation,
project marketing

concentris
research management gmbh

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